



Staff or students displaying Covid-19 symptoms

If a student or a member of staff displays symptoms in school such as new continuous cough, high temperature or sudden loss of smell or taste:

- They will be asked to leave the school building immediately
- If the student is under 16, the reception will ask their parent or guardian to collect them immediately
- The person with symptoms will be asked to call 119 to arrange a test; the reception staff will arrange this if support is needed.
- The individual must isolate for 7 days or until they have a negative result
- The student or teacher's classes will be transferred to online platform
- If social distancing rules were followed, the rest of the bubble can continue to attend school unless they show symptoms
- A clean of the school will be arranged with the cleaning contractors

If there is a confirmed case, the school should contact the local Public Health Protection Team who will advise. It is possible that the bubble and any other staff member who may have been in contact with the student must self-isolate and book a test if they develop symptoms. Classes would then be transferred to online study.

If a student or staff member displays symptoms at home, they should inform the reception or their line manager by landline or the emergency phone and the relevant steps will be followed as above.