

## REFUND REQUEST

Name:

Surname:

Telephone no:

Email:

Country:

Currency:

Student's address: \_\_\_\_\_

Reason for refund request:

\_\_\_\_\_

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How did you pay (by card or cash)? \_\_\_\_\_

If you paid by card please give:

- your account name: \_\_\_\_\_

- your account number: \_\_\_\_\_

- sort code: \_\_\_\_\_

- IBAN code: \_\_\_\_\_ (for non-UK accounts)

- SWIFT code: \_\_\_\_\_ (for non-UK accounts)

Please note that Communicate School of English can only refund the payments directly to the student's account. Bank fees are charged to the student.

It is the customer's responsibility to ensure that all bank account details are correct and legible (easy to read). In the event of misdirected funds or charges made due to incorrect information or illegible information, Communicate School of English will not be liable for any loss.

**MAKE SURE YOU CHECK ALL THE DETAILS AND WRITE THEM CORRECTLY.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_